

# Taskforce UAT Team Training

The User Acceptance Testing (UAT) team training course provides delegates with the knowledge and skills required to undertake Taskforce UAT. This training does not include managing a UAT period, or writing UAT scripts, rather it focuses on the following critical areas:

- How do I navigate around the Taskforce system?
- How do I manage user accounts and administer passwords?
- How are tasks and field resources built and managed on the system?
- How do I use Taskforce features to monitor schedules and manage exceptions?
- How do I undertake routine field operations?

#### Who should attend?

This course is designed for the team who will be undertaking User Acceptance Testing for the customer.

## **Duration and Delivery**

The UAT team training course is a hands-on 4-day course, delivered in a highly interactive style. Presentations, exercises and demonstrations are used to provide an effective and enjoyable learning environment. The course is generally delivered at a customer's premises, and requires normal training room facilities, including a whiteboard, flipchart, projector and screen.

#### Course Content

- Logging on to Taskforce and navigating around the system
- Password Administration
- Managing Crews
- Entering, displaying, modifying and linking tasks
- Creating resources on the system
- Contingency monitoring
- Establishing and managing Preferred Working Areas (PWAs)
- Establishing and managing Closed User Groups (CUGs)
- Entering and displaying resource absences
- Modifying resource attendance hours
- Managing Schedule exceptions
- Emulating field engineers
- Manual assignment
- Undertaking routine field operations



# **Training Outcomes**

By attending the course, delegates will be able to:

- Log on / off, and navigate around Taskforce
- Manage user accounts and passwords
- Undertake day-to-day control operations, including the monitoring of schedules and managing of exceptions
- Undertake day-to-day field operations

### Pre-requirements

A Taskforce training instance, with a suitable dataset, is required to deliver this course, either the customers, or the @Road training environment.

Ideally, delegates should have attended a Taskforce Foundation course. If this is not possible, an additional 'Introduction to Taskforce' module will be required at the start of the course (available as an option).

### Booking

To book a place on this course, please contact your account manager, or the @Road training team on +44 (0)1473 696300.